

JOB TITLE: Sewing Machine Operator

EMPLOYER: Conner Athletic Products Inc. dbp Power Lift

Power Lift is a family-owned company. That feels family is important and is a fun and vibrant place to work. We are Driven, Attention to detailed and customer oriented and you can see that in our factory. We focus on being always neat and presentable, with a high show quality and well lighted factory.

DEPARTMENT: Sewing

REPORTS TO: Sewing Supervisor

SUMMARY: This position is primarily responsible for helping build pads and work with Naugahyde upholstery, foam, wood, and other various materials on a daily basis by performing the following duties.

DUTIES AND RESPONSIBILITIES:

- Cut materials
- Build pads
- Sew upholstery
- Performs other related duties as assigned by management.

SUPERVISORY RESPONSIBILITIES:

- This job has no supervisory responsibilities.

QUALIFICATIONS:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Strong attention to detail, Industrial sewing experience is a plus.

COMPETENCIES:

- **Ethics** - Treats people with respect; Keeps commitments; Inspires the trust of others; Works with integrity and ethically; Upholds organizational values.
- **Adaptability** - Adapts to changes in the work environment; Manages competing demands; Changes approach or method to best fit the situation; Able to deal with frequent change, delays, or unexpected events.
- **Attendance/Punctuality** - Is consistently at work and on time; Ensures work responsibilities are covered when absent; Arrives at meetings and appointments on time.
- **Dependability** - Follows instructions, responds to management direction; Takes responsibility for own actions; Keeps commitments; Commits to long hours of work when necessary to reach goals; Completes tasks on time or notifies appropriate person with an alternate plan.
- **Problem Solving** - Identifies and resolves problems in a timely manner; Gathers and analyzes information skillfully; Develops alternative solutions; Works well in group problem solving situations; Uses reason even when dealing with emotional topics.
- **Quantity** - Meets productivity standards; Completes work in timely manner; Strives to increase productivity; Works quickly.

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Frequently/Continually required to stand
- Frequently required to walk
- Occasionally/Frequently required to sit
- Continually required to utilize hand and finger dexterity
- Occasionally required to bend
- Frequently work near moving mechanical parts
- While performing the duties of this job, the noise level in the work environment is usually moderate
- The employee must occasionally lift and /or move more than 10 pounds
- Specific vision abilities required by this job include: Close vision; Distance vision; Color vision; Peripheral vision; Depth perception and ability to adjust focus
- Specialized equipment, machines: sewing machines, saw, drill, scissors, and hand-held power tools

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities or physical requirements. Nothing in this job description restricts management’s right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

ACKNOWLEDGEMENT

I have read the foregoing job description and understand the responsibilities of the job. I agree that I am able to perform the essential duties of this position.

Employee Name

Manager Name

Employee Signature

Manager Signature

Date Signed

Date Signed